



GOVERNMENT DEGREE COLLEGE

NARASANNAPETA - SRIKAKULAM DIST- 532421

(Affiliated to Dr.B.R.Ambedkar University,Etcherla -Srikakulam Dist.)

Accredited with NAAC - "B" Grade



IQAC Minutes

2023-2024

IQAC Meeting

02.06.2023

An IQAC Meeting was held in the principal's chamber with the principal in the chair and discussed the following points:

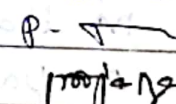
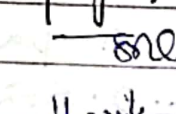
Minutes:

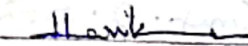
1. To take up the Admissions as per the guidelines of the CCE.
2. To prepare Monthly News letter
3. To update all the pending NAAC Records
4. Conduct plastic free campus programme
5. conduct World Bicycle Day
6. To Submit IQA

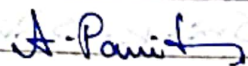
Members

1. Dr. G. Ravi Kumar
2. Dr. P. Anuraj Rao
3. Dr. P. Trinadha Rao
4. Dr. G. pooja Bharadwaj
5. Sri. S. Parameswara Rao
6. Smt. M. Hanika
7. Smt. A. paritha
8. Smt. A. Pallavi
9. Smt. P. Sri vidya
10. Sri. K. Srinivasa Rao

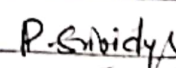


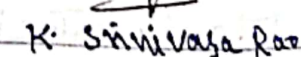





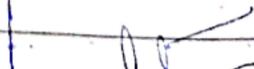




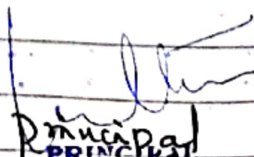








M. Shanthi
IQAC Co-ordinator


Principal
GOVT. DEGREE COLLEGE
NARASANNAPETA-532421
Srikakulam Dist.

IQAC Meeting

3.7.2023

IQAC Meeting was conducted in the principal's chamber at 11.00 am today with the principal in the chair and the members of the IQAC Committee; and discussed the following.

Minutes

1. To conduct International Plastic Bag Free Day
2. To celebrate Alluri Seta Rama Raju Jayanthi
3. To observe World Zoonoses Day.
4. Clean and Green programme
5. To observe World Population Day by the Department of Economics.
6. To conduct career Guidance programme to the students by the Career Guidance Cell.

Members

1. Dr. G. Ravi Kumar
2. Dr. P. Annaji Rao
3. Smt. M. Harika
4. Smt. A. Pallavi
5. Smt. K. Reyamma
6. Smt. P. Srinidya
7. Sri. P. Dhilleeswar Rao
8. Smt. G. Pooja Bhavadwaj
9. Sri. S. Parameswara Rao
10. Sri. K. Srinivasa Rao

A. Pallavi

K. Reyamma

P. Srinidya

G. Pooja Bhavadwaj

S. Parameswara Rao

K. Srinivasa Rao

M. Praveen Kumar
IQAC co-ordinator

PRINCIPAL
GOVT. DEGREE COLLEGE
NARASANNAPETA-532 421
Srikakulam Dist.

IQAC Meeting

1.7.2023

IQAC Meeting was held in the principal's chamber with the principal in chair and discussed the following points.

Minutes

1. To conduct Campus cleaning by various departments
2. preparation for Teachers Day, College Day and RO plant Inauguration.
3. To submit DUV
4. To Celebrate Gaurajada Jayanthi
5. To observe World Ozone Day.
6. To exhibit Medicinal plants used in the celebration of Vinayaka Chavithi by the Department on Botany.
7. Eco-Friendly Ganesha Idols Exhibition.

P. Shanthi Devi
IQAC - co-ordinator

Principal
GOVT. DEGREE COLLEGE
NARASANNAPETA-532421
Srikakulam Dist.

Members

1. Dr. G. Ravi Kumar
2. Dr. P. Annaji Rao
3. Dr. P. Teinadha Rao
4. Dr. G. pooja Bharadwaj
5. Sri. S. Parameshwara Rao
6. Smt. A. paritha
7. Smt. P. Sindya
8. Sri. Srinivasa Rao.

A. Paritha

P. Sindya

K. Srinivasa Rao

IQAC Meeting

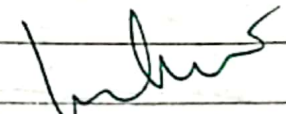
3.10.2023

IQAC Meeting was conducted in the principal's chamber with the principal in the chair and discussed the following.

Minutes

1. As the SSR was prequalified; to get ready for the Data Validation and verification process.
2. To keep all the records updated and ready for the NAAC CCE Peer team Visit going to be held shortly.
3. To prepare the ASAR forms (Annual Self-Appraisal Report) and keep them ready physically and also upload them online for CCE Verification.
4. To monitor the phase-3 of Admissions and for Internal Sliding enabling and spot Admissions.
5. To encourage the staff to participate as Resource persons in Faculty Development programmes whenever opportunity arises.

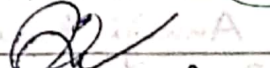
M. S. Shankar
2/11/23
IQAC Co-ordinator


Principal
PRINCIPAL
Govt. Degree College
NARASANNAPETA

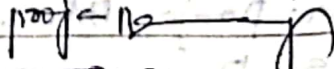
Members

Dr. G. Ravikumar
Dr. P. Annaji Rao
Dr. P. Trinadha Rao
Dr. G. Pooja Bhasadwaj
Sri. S. Parameswara Rao
Smt. A. Pavithra
Sri. K. Srinivas (Sr Asst)

G. Ravikumar



P. Trinadha Rao



Sri. S. Parameswara Rao



K. Srinivas Rao

IQAC Meeting

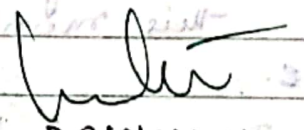
24.11.2023

IQAC Meeting was conducted today at 11:00am in the principal's Chamber with the principal in chair and discussed the following points.

Minutes

1. To organize National Constitution Day by the Dept. of Political Science.
2. To organize programme on BCDE (Board for Community Development Through Education) to Sensitize Students on the same.
3. To organize a field visit by the Department of Botany.
4. To observe NCC Day.
5. To organize a Lecture by the Commerce Department.
6. To organize a Mega plantation spree in the Campus for a programme "Each one - plant one".

H. Shanthi Hanu
24/11/23
IQAC Co-ordinator


PRINCIPAL
PRINCIPAL
Govt. Degree College
NARASANNAPETA

Members

Dr. G. Ravi Kumar G. Ravi K

Dr. P. Annaji Rao

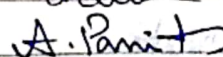
Dr. P. Trinadh Rao

Dr. G. Pooja Bhavadwaj

Snk. S. Parameshwara Rao

Jnt. A. Pavithra

Sri. K. Srinivas (Sr Asst)


A. Panith

K. Srinivasa Rao

IQAC Meeting

30.12.2023

A Meeting was conducted in the principal's chamber with the principal in chair and all the IQAC members and discussed the following Agenda.

Agenda

1. NAAC Grade
2. VIKSAT Bharati
3. Review of the Grade
4. Action plan for Improvement
5. Future Quality enhancement Strategies.

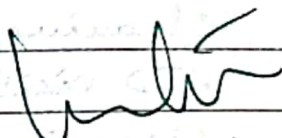
Minutes

1. The Institution received 'B' grade with a CGPA of 2.32 announced by the NAAC accrediting body.
2. All the members should focus on the areas of Research output; Infrastructure Quality, maintenance of the campus and other Suggestions recommended by the NAAC peer team members.
3. To make a list of the areas highlighted and analyse for betterment.
4. To make short-term and long-term goals and assign specific responsibilities to ~~person~~ increase research publications, enhance industry collaborations.
5. The members also discussed further strategies to ensure continuous improvement in Institutional

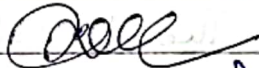
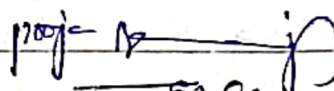
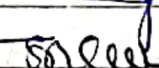
6. To allocate work to all the Staff members by forming various Committees to receive; lodge and welcome the NAAC peer team members on 18th and 19th.

7. To make all the arrangements and keep ready all the records and keep the campus clean and green for the members of the peer team to assess.

P. Shaubham
IQAC Co-ordinator


Principal
PRINCIPAL
Govt. Degree College
NARASANNAPETA

Members

1. Dr. G. Ravikumar G. Ravikumar RK
2. Dr. P. Annaji Rao 
3. Dr. P. Trinadh Rao P. Trinadh Rao
4. Dr. G. Pooja Bhavadwaj 
5. Sri. S. Parameswara Rao 
6. Smt. A. Paritha A. Paritha
7. Sri. K. Srinivas (Sr Asst) K. Srinivasa Rao

IQAC Meeting

3

2.01.2024

A meeting was conducted in the principal's chamber with the principal in chair and all the IQAC members and discussed the following Agenda.

Agenda

1. Mega Job Mela
2. WEC
3. Sankranti Sambharalu
4. Admissions.
5. V Semester Examinations.

Minutes

1. The members discussed in detail about the Job-mela to be conducted in the Institution through the AP Skill Hub by the Andhra Pradesh State Skill Development Corporation on 5.1.2024.

A total number of ten reputed companies from Healthcare (pharma) software and Sales are participating in the Mega Job Mela. The members discussed on motivating as many students as possible from the previous out-going batches of the Institution to participate in the Job mela apart from the students who did and are doing various certificate courses in the Skill Hub.

To appoint a committee to look after the accommodation to prevent overcrowding, supply of water and other needs both the students and Recruiters. Also to conduct a pre-interview preparation and also resume writing for our students to guide them and boost their morale for the upcoming tasks.

2. To celebrate Savitri bai phule's birthday on 4.1.2024 by the Women Empowerment Cell, to commemorate Savitri bai phule a pioneering Social reformer and educator. To motivate the students to perform dances, songs and skits inspired by her teachings and legacy.

3. To celebrate Sankranti Sankranti in the college on January 10th to emphasize the importance of cultural festivals. It was discussed to appoint a committee involving various ~~the~~ departments and students in the celebration. Faculty members will guide and supervise the activities while the administrative staff will assist with decorations and event set-up.

4. To take up Admissions Campaigning from 22.1.2024 to improve the admission process and increase the enrollment in the coming academic year. To use the digital marketing to attract students, particularly from remote areas. To organize awareness campaign in the rural and remote areas about the facilities in the college and aware them of the various scholarship programs and financial aid by the govt to encourage students from the economically weaker sections of the society. To prepare a schedule for visiting various colleges in the neighborhood and also individual students who completed their Junior College education and promote programme specific outcomes to help them choose their career path.

5. To update the examination schedule guidelines to

the V Semester Students. It was decided to provide study material, previous exam papers and sample question papers to help the students practice. The Departments should organize revision classes in their specific subjects. To share LMS recordings and other online resources for students who need additional support. The faculty members should resolve doubts and any queries related to exam preparation by counselling them individually if necessary.

M. Shankham
2/1/24
IQAC co-ordinator

Principal
GOVDEGREE COLLEGE
NARASANNAPETA-532 421
Srikakulam Dist.

Members

1. Dr. G. Ravikumar
2. Dr. p. Annaji Rao
3. Dr. p. Trinadha Rao
4. Dr. G. pooja Bharadwaj
5. S. Parameswara Rao
6. A. pavithra
7. K. Srinivasa Rao (Sr. Asst)

G. Ravikumar
Dr. p. Trinadha Rao
Dr. G. pooja Bharadwaj
S. Parameswara Rao
A. Pavithra
K. Srinivasa Rao

IQAC Meeting

9

7.2.2024

A Meeting was conducted in the principal's chamber with the principal in chair and all the members of the IQAC and discussed the following Agenda.

Agenda

1. Admissions Campaign
2. Mid-Examinations
3. open-day programme
4. Commerce - Guest Lecture

Minutes

1. To intensify the Admissions Campaign for better enrollment; the committee discussed about the funds for designing and printing of Pamphlets, banners and posters for promoting the college. Infrastructure, facilities and other amenities. To visit Junior colleges in the nearby areas in teams to highlight the benefits of studying at our college; the courses available, the eminent faculty and career prospects.
2. To conduct Mid-Examinations in the 2nd week of this month for the IInd and IVth Semester students of B.A, B.Com and B.Sc. It is proposed to be scheduled from 7.2.2024 to 9.2.2024; for all the students in the afternoon session to accommodate all departments. The IQAC co-ordinator will prepare the Time-Table and all the faculty members are required to submit their Question papers at the earliest to avoid rush in the last hour. The IQAC will send the

Mid-Exam Schedule to the Students. All the Faculty are instructed to revise the syllabus and resolve all the doubts of the Students.

A follow-up meeting will be scheduled to discuss the evaluation process and result declaration after the exams are completed.

3. To organize Open Day Celebrations in the college as per the CCE proceedings. The committee brainstormed as to how to showcase the college's programs, facilities and achievements to the prospective students and their families. The committee proposed and resolved to conduct the programme on 9.2.2024.

To appoint Senior Student Ambassadors who will assist them in conducting tours, guiding them and sharing their experiences. Faculty members are also instructed to actively involve in showcasing their department's achievements and ambience. To form committees to visit the surrounding Junior Colleges and invite them for the "Open Day Celebrations". To create a vibrant atmosphere, by welcoming them and providing water and snacks during the college tour. To distribute the invitations; arrange banners and posters for advertising. Also to collect the feedback from the attendees to implement to assess the success of the open day and identify areas for improvement for future events.

4. To arrange a guest lecture for the topic 'GST' by inviting an eminent personality, Assistant Commissioner of Income Tax Commission Department.

Narasannapeta, depending upon their convenience to share their experience in taxation policy and practice. The Incharge of the Department of Commerce must co-ordinate with the expert and decide the time agreed upon; and handle the planning, audio-visual set-up, refreshments and felicitation.

T. Sankarham
IQAC co-ordinator

[Signature]
PRINCIPAL
GOVT DEGREE COLLEGE
NARASANNAPETA-532 421
Srikakulam Dist.

Members:

1. Dr. G. Ravikumar [Signature]
2. Dr. P. Annaji Rao [Signature]
3. Dr. P. Trinadha Rao [Signature]
4. Dr. G. pooja Bhasadwaj [Signature]
5. S. parameswara Rao [Signature]
6. A. pavithra [Signature]
7. K. Srinivasa Rao (Sr Asst) K. Srinivasa Rao

A meeting was held in the Principal's chamber with the Principal in chair and the members of the IQAC and discussed the following Agenda.

Agenda

1. World forest Day
2. World poetry Day
3. Parents Meet
4. World Water Day
5. Clean & Green by NSS

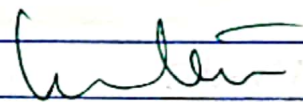
Minutes

1. The IQAC has initiated planting of Saplings on World Forest Day by the Students of the Institution with a focus on raising awareness about the importance of forests and promoting Sustainable practices. The Department of Botany must conduct the programme and involve both Students and staff to encourage widespread participation.
2. The IQAC has initiated the observance of World poetry Day in collaboration with the Languages departments (English and Telugu) to plan activity for the celebration of World poetry day on March 21 focussing on promoting poetry appreciation and encouraging creative expression among students by asking them to recite poems in English and Telugu.
3. The IQAC has initiated parents meet to discuss key points including over-all Pass percentages; areas of additional attention regarding their children; and

emphasizing the college's commitment to academic excellence and continuous improvement. To encourage the parents to participate and support the quality initiatives taken up by the Institution.

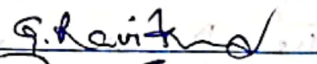
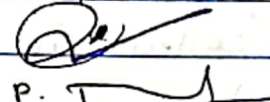
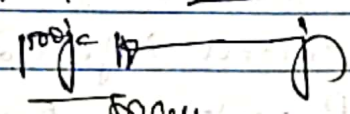
4. To observe World Water and conduct an awareness rally by the students in and around Narasannapeta to conserve the life-giving essence of water in which all the faculty and administrative staff shall participate.
5. To clean the campus by the NSS students of unit-I and II for a clean and plastic free campus.

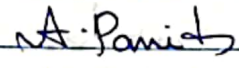
M. Shanmugham
IQAC co-ordinator


Principal
GOVT. DEGREE COLLEGE
NARASANNAPETA-532 421
Srikakulam Dist.

Members

1. Dr. G. Ravi Kumar
2. Dr. P. Annaji Rao
3. Dr. P. Trinadha Rao
4. Dr. G. pooja Bharadwaj
5. S. parameswara Rao
6. A. parithi
7. K. Srinivasa Rao (Sr Asst)


G. Ravi Kumar

P. Trinadha Rao

Dr. G. pooja Bharadwaj

S. parameswara Rao

A. parithi

K. Srinivasa Rao

IQAC Meeting

1.4.2024

A meeting was conducted in the principal's chamber with the principal in chair and the members of the IQAC and discussed the following Agenda.

Agenda

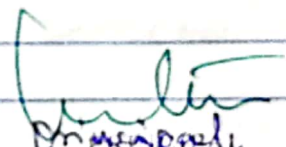
1. Mid-exams for IVth Sem
2. SSAR
3. TLP
4. CIA (New Format introduction)
5. Commissioner's Visit
6. VI Semester Internship

Minutes

1. The IQAC members discussed and resolved to conduct the Mid-Exams for IVth Semester Students from 2nd to 4th of this month and see that all the papers are valued and marks posted.
2. To collect the data and direct all the Faculty members to upload their respective, relevant and correct information in the Semester Self Appraisal Report as per the guidelines of the CCB.
3. To see that all the Faculty upload their classes regularly immediately after the class in order to prevent getting C and D grades which would
4. CIA to be followed in the new prescribed format and the IQAC would circulate the Sop as soon as received from the CCB.

5. To update all the records and see to the arrange-
-ments of the CCE's visit; flexa, preparing the
NCC Students for the guard of honour; refreshments
and logistics. All the staff, teaching, non-teaching
and outsourcing to be alert and be prepared for
the visit; on
6. To update and complete the logbook records;
fee payment for the Internship programme and
co-ordinating with the Mentors for the preparation
of Viva-Voce to be conducted in the month of May
for VI semester Internship Students. To see that
all the records are duly signed and approved by
the department mentors, on April 8th.

T. Shanmugam
11/4/24
IQAC Co-ordinator


Principal
GOVT. DEGREE COLLEGE
NARASANNAPETA-532421
Srikakulam Dist.

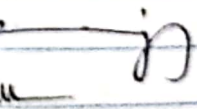
Members

1. Dr. G. Ravi Kumar
2. Dr. P. Annaji Rao
3. Dr. P. Trinadhara Rao
4. Dr. G. pooja Bhavadwaj
5. S. Pazameswara Rao
6. A. Pavithra
7. K. Srinivasa Rao (Sr. Asst)

G. Ravindra



P. T. 

proje 

A. Parith

- K. Srinivasa Rao